

IT Consultancy & Technical Capability DPS

Welcome to the IT Consultancy & Technical Capability Dynamic Purchasing System (DPS) Registration questionnaire. You will only have to complete this questionnaire once to register on this DPS. This questionnaire allows you to register your service offering(s) with IT Consultancy & Technical Capability.

As part of the registration process, you will be asked to select the services you can provide. This information will allow buyers to invite you to bid for contracts that are suited to you directly, streamlining the contracting process. This questionnaire should be updated if your business changes its service offerings to ensure all opportunities offered are valid.

IT Consultancy & Technical Capability DPS

1. Please provide contact details for the Bidding Entity's bid lead. As a minimum please provide the name, email address and phone number.

Tenders via this DPS will be published via the Ariba sourcing portal.

Name

Email address

Phone number

2. Please confirm the Bidding Entity company name

3. Please confirm the Bidding Entity company number

4. Please confirm the Bidding Entity company address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

5. Is the Bidding Entity UK based?

☐ Yes

☐ No

Please confirm the registered base

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6. Are you, or any of the Bidding Entity's staff related to a board member or employee of Cadent Gas?

☐ Yes

Please explain

☐ No

7. Do you, or any of your staff have a private business relationship with a board member of Cadent Gas?

☐ Yes

Please explain

☐ No

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8. Please confirm that the Bidding Entity is free from all of the following states during the last 3 years:
- (a) state of bankruptcy
 - (b) insolvency
 - (c) compulsory winding up
 - (d) receivership
 - (e) composition with creditors or being subject to relevant proceedings
 - (f) conviction of a criminal offence related to business or professional conduct
 - (g) committed an act of grave misconduct in the course of business
 - (h) no fulfilled obligations related to payment of taxes
 - (i) guilty of serious misrepresentation in supplying information

This applies to the organisation or to (any of) the director(s) / partners / proprietor(s) of the organisation.
Cadent reserve the right to reject your submission if you have experienced any of the situations listed.

☐ Yes

☐ No

9. Please confirm the Bidding Entity abides by all relevant laws, regulations, sanctions and standards as applicable to the contract, including but not limited to Health & Safety; Environmental; and Data Protection regulations and standards in the UK.

☐ Yes

☐ No

10. Cadent uses Dow Jones to vet sanctions in the public domain against your company and its directors. If this vetting produces an adverse result we may choose not to contract with you. Please confirm your acceptance.

☐ Yes

☐ No

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11. Each party agrees to keep information relating to the bid confidential and use it only for the purposes of the bid. In relation to confidentiality, Cadent has adopted the oneNDA standard - created collaboratively by a group of leading law firms and in-house teams with input from the wider legal community. The OneNDA terms can be accessed at <https://onenda.org/>. Applicable law is law of England and Wales and applicable jurisdiction is the courts of England and Wales.

☐ Accept

☐ Deny

12. Should the Bidding Entity's circumstances or status change in relation to the submissions to this questionnaire the Bidding Entity is required to inform Cadent as soon as reasonably practicable.

Please confirm you have read, understood and accept the above statement.

If you do not state yes, then you will fail this questionnaire and will not be considered further.

☐ Yes

☐ No

13. Cadent reserves the right to revisit at any point during future tender events any submission information your company provides. Cadent reserves the right to reconsider whether your tender still meets the stated selection criteria based on updated information.

Please confirm you have read, understood and accept the above statement.

If you do not state yes, then you will fail this questionnaire and will not be considered further.

☐

Yes

☐

No

14. Cadent reserves the right to abandon or amend any future procurement events at any time without any liability to any bidding entity or otherwise. Each bidding entity that tenders does so at its own cost and risk and Cadent will have no liability to any bidding entity in connection with the preparation and submission of their responses to this questionnaire or any subsequent tendering activity or otherwise.

Please confirm you have read, understood and accept the above statement.

If you do not state yes, then you will fail this questionnaire and will not be considered further.

☐

Yes

☐

No

15. Please confirm that when the Bidding Entity wins future tenders, it will use and send all invoices, including supporting information via the Ariba platform. Cadent has moved to fully utilise the Ariba Platform which includes ordering and payments and it is now a prerequisite to submit invoices through the platform. The Bidding Entity will need to sign up on the Ariba Platform, which in most cases is free of charge.

☐

Yes

☐

No

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16. Have you read, understood and agree with the following Cadent key policies listed below?

- [Supplier code of conduct](#)
- [Always doing the right thing](#)
- [Anti-Corruption and Bribery Policy](#)
- [Environmental Policy](#)
- [Safety and Wellbeing](#)

If you do not state yes, then you will fail the questionnaire and will not be considered

further.

☐ Yes

☐ No

17. If the Bidding Entity is accepted onto the DPS, will it join the Supply Chain Sustainability School (free of charge) as per Cadent's October 2023 Supplier Code of Conduct?

☐ Yes

☐ No

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18. Does the Bidding Entity hold an Information Security Policy or accreditation?

☐ Yes

☐ No

Please attach a copy
There is no limit to the number of files you can upload.

Choose File

No file selected

19. Will any processing or sub-processing of personal data be carried out outside of the EEA (European Economic Area)?

☐ Yes

☐ No

20. Will any supplier/contractor be using any sub-processors to process our personal data?

☐ Yes

☐ No

21. How will you transfer data (Information Only)?

22. Does the Bidding Entity hold a Data Protection Policy and/or have procedures to ensure compliance with the Data Protection Act 2018?

☐ Yes

☐ No

Please attach a copy
There is no limit to the number of files you can upload.

Choose File

No file selected

23. Please confirm, the bidding entity has not suffered a personal data breach in the last five years? If so detail if any of these reported to the Information Commissioner's Office (UK) or relevant body / authority if company operates in a different jurisdiction.

☐ Yes

☐ No

Provide further detail

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24. Please provide evidence that demonstrates your organisation's current financial stability. This should be produced by an independent third party (e.g. Dun & Bradstreet report (or equivalent) or credit rating). The report should be obtained from the provider within the timeframe of this questionnaire. If your D&B or equivalent report demonstrates moderate/low-moderate/low risk of business failure, this will qualify you as a pass for this question, Cadent reserve the right to request any further information or clarifications required to alleviate any concerns raised as a result of assessment of a bidder's EFS.

There is no limit to the number of files you can upload.

Choose File

No file selected

25. Have received any FCA warnings (or similar)?

☐ Yes

☐ No

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26. Does the Bidding Entity have a documented and signed Health & Safety Policy?

This must cover General Policy Statement, Organisation and Arrangements as required by Section 2(3) of the Health & Safety at Work, etc. Act 1974.

☐ Yes

Please attach a copy of the policy
There is no limit to the number of files you can upload.

Choose File

No file selected

☐ No

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27. Does the Bidding Entity currently hold or are prepared to hold **Public liability insurance with cover (in annual aggregate) of not less than five million pounds (£5,000,000)?**

This is a condition of the contract award. Please confirm you accept this condition and attach a copy of the insurance

☐ Yes

☐ No

Please attach a copy of the insurance
There is no limit to the number of files you can upload.

Choose File

No file selected

28. Does the Bidding Entity currently hold or are prepared to hold **Professional indemnity liability insurance with cover (in annual aggregate) of not less than five million pounds (£5,000,000)?**

This is a condition of the contract award. Please confirm you accept this condition and attach a copy of the insurance

☐ Yes ☐ No

Please attach a copy of the insurance
There is no limit to the number of files you can upload.

Choose File

No file selected

29. Does the Bidding Entity currently hold or are prepared to hold **Employers' liability insurance with cover (each and every claim) of not less than five million pounds (£5,000,000)?**

This is a condition of the contract award. Please confirm you accept this condition and attach a copy of the insurance

☐ Yes ☐ No

Please attach a copy of the insurance
There is no limit to the number of files you can upload.

Choose File

No file selected

30. Have you been refused insurance cover at any time in the last 3 years?

This is a pass / fail question and Cadent reserve the right to exclude the Bidding Entity if insurance cover has been refused.

☐ Yes ☐ No

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31. Please confirm which of the following services your organisation is able to provide. Tick all that apply.

- ☐ IT Consultancy
The provision of consultancy and advisory services including IT expertise for developing or enhancing strategies. Everything from business capability assessments through to the specification of the applications and toolsets to support a roadmap to deliver IT services. Digital Risk and Cyber Security, included but not limited to: GRC (Governance, Risk and Compliance) primarily to NIS Regulations, Operational Technology, OFGEM support for Reopeners and RIIO3 to support a roadmap to deliver Cyber Security services.

☐

IT Technical Capability

Access to specific roles, capabilities and skillsets augmenting Cadent teams to fulfil product and platform needs based on Cadent's current technologies and the future product pipeline, aligning to our scaled agile framework (SAFe) in line with our Architectural strategy.

IT Consultancy & Technical Capability DPS

32. Please confirm which of the following services your organisation is able to provide for 'IT Consultancy'. Tick all that apply.

☐

Onshore

☐

Offshore

☐

Near Shore (EU)

IT Consultancy & Technical Capability DPS

33. Please confirm which of the following services your organisation is able to provide for 'IT Consultancy' within 'Onshore' operations.

☐

Line of Business Strategy & Capability Assessments.

☐

Transition and Transformation.

☐

Operational Services and Service Management.

☐

Roadmaps for delivery of IT services.

☐

Augmented Experiences and Hyperautomation including Artificial Intelligence(AI) included but not limited to the type of technology available, examples include AI applications, augmented decision making, data and analytics, virtual assistants and chatbots and AI technology.

- ☐ Data Interoperability, including Application Programming Interface Economy and Common Information Model.
- ☐ Digital Natives, including Low/No Code.
- ☐ Risk assessment and management, Audit and reviews, Policies.
- ☐ Cyber Transformation, Security Strategy and Architecture.
- ☐ Managed security services including Crest accredited Security Operations Centre (SOC) and managed threat detection and response.
- ☐ Incident Management including Cyber incident response, business continuity, disaster recovery and threat intelligence.
- ☐ Identity and Access Management (IAM).
- ☐ Data Security lifecycle management.
- ☐ Roadmaps for delivery of Digital Risk & Security services.
- ☐ Agile Consultancy
- ☐ Operation Technology as a Service and Intelligent Edge.

34. Please confirm which of the following services your organisation is able to provide for 'IT Consultancy' within 'Offshore' operations.

- ☐ Line of Business Strategy & Capability Assessments.
- ☐ Transition and Transformation.
- ☐ Operational Services and Service Management.
- ☐ Roadmaps for delivery of IT services.
- ☐ Augmented Experiences and Hyperautomation including Artificial Intelligence(AI) included but not limited to the type of technology available, examples include AI applications, augmented decision making, data and analytics, virtual assistants and chatbots and AI technology.
- ☐ Data Interoperability, including Application Programming Interface Economy and Common Information Model.

- ☐ Digital Natives, including Low/No Code.
- ☐ Risk assessment and management, Audit and reviews, Policies.
- ☐ Cyber Transformation, Security Strategy and Architecture.
- ☐ Managed security services including Crest accredited Security Operations Centre (SOC) and managed threat detection and response.
- ☐ Incident Management including Cyber incident response, business continuity, disaster recovery and threat intelligence.
- ☐ Identity and Access Management (IAM).
- ☐ Data Security lifecycle management.
- ☐ Roadmaps for delivery of Digital Risk & Security services.
- ☐ Agile Consultancy
- ☐ Operation Technology as a Service and Intelligent Edge.

35. Please confirm which of the following services your organisation is able to provide for 'IT Consultancy' within 'Near Shore (EU)' operations.

- ☐ Line of Business Strategy & Capability Assessments.
- ☐ Transition and Transformation.
- ☐ Operational Services and Service Management.
- ☐ Roadmaps for delivery of IT services.
- ☐ Augmented Experiences and Hyperautomation including Artificial Intelligence(AI) included but not limited to the type of technology available, examples include AI applications, augmented decision making, data and analytics, virtual assistants and chatbots and AI technology.
- ☐ Data Interoperability, including Application Programming Interface Economy and Common Information Model.

- ☐ Digital Natives, including Low/No Code.
- ☐ Risk assessment and management, Audit and reviews, Policies.
- ☐ Cyber Transformation, Security Strategy and Architecture.
- ☐ Managed security services including Crest accredited Security Operations Centre (SOC) and managed threat detection and response.
- ☐ Incident Management including Cyber incident response, business continuity, disaster recovery and threat intelligence.
- ☐ Identity and Access Management (IAM).
- ☐ Data Security lifecycle management.
- ☐ Roadmaps for delivery of Digital Risk & Security services.
- ☐ Agile Consultancy
- ☐ Operation Technology as a Service and Intelligent Edge.

IT Consultancy & Technical Capability DPS

36. Please confirm which of the following services your organisation is able to provide for 'IT Technical Capability'. Tick all that apply.

- ☐ Onshore
- ☐ Offshore
- ☐ Near Shore (EU)

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37. Please confirm which of the following services your organisation is able to provide for 'IT Technical Capability' within 'Onshore' operations.

- ☐ Software & Application Programming Interface Development & UX Design. Roles included but not limited to: UX Designer, Software Developers - C#, .Net, Web Application Programming Interface Full Stack Developers.
- ☐ Data Engineering, Data Science & Artificial Intelligence (AI).
- ☐ Agile Delivery & Change Management. Roles included but not limited to: Release Train Engineer, Scrum Master, Business Analyst.
- ☐ IT Architecture, covering Enterprise, Solutions, Security.
- ☐ Testing & DevSecOps. Roles included but not limited to: Test Quality Assurance, Test Automation.
- ☐ Providing resource to support our core capabilities in Geographic Information System, Workforce Management, Asset Management

38. Please confirm which of the following services your organisation is able to provide for 'IT Technical Capability' within 'Offshore' operations.

- ☐ Software & Application Programming Interface Development & UX Design. Roles included but not limited to: UX Designer, Software Developers - C#, .Net, Web Application Programming Interface Full Stack Developers.
- ☐ Data Engineering, Data Science & Artificial Intelligence (AI).
- ☐ Agile Delivery & Change Management. Roles included but not limited to: Release Train Engineer, Scrum Master, Business Analyst.
- ☐ IT Architecture, covering Enterprise, Solutions, Security.
- ☐ Testing & DevSecOps. Roles included but not limited to: Test Quality Assurance, Test Automation.
- ☐ Providing resource to support our core capabilities in Geographic Information System, Workforce Management, Asset Management

39. Please confirm which of the following services your organisation is able to provide for 'IT Technical Capability' within 'Near Shore (EU)' operations.

☐ Software & Application Programming Interface Development & UX Design. Roles included but not limited to: UX Designer, Software Developers - C#, .Net, Web Application Programming Interface Full Stack Developers.

☐ Data Engineering, Data Science & Artificial Intelligence (AI).

☐ Agile Delivery & Change Management. Roles included but not limited to: Release Train Engineer, Scrum Master, Business Analyst.

☐ IT Architecture, covering Enterprise, Solutions, Security.

☐ Testing & DevSecOps. Roles included but not limited to: Test Quality Assurance, Test Automation.

☐ Providing resource to support our core capabilities in Geographic Information System, Workforce Management, Asset Management

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Thank you for completing the IT Consultancy & Technical Capability DPS questionnaire.

By providing this information you confirm that you are an authorised representative of the organisation for which you have responded. In addition, this confirms that the information you have provided for the questionnaire represents a true and honest account of your organisations performance and that no information has been omitted which should reasonably have been shared.

To review your answers and make any final amendments prior to sending, please click "**Save and view answers**" below.

To submit your IT Consultancy & Technical Capability DPS questionnaire, please click "**Continue**" below.

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Following your review of the supplier's DPSQ, do you wish to appoint them to the DPS?

☐ Yes

☐ No

Explain the reason(s) why you will not appoint this supplier to the DPS.
Your reasoning will be visible to the supplier and they will have the opportunity to amend and re-submit their DPSQ.

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You have successfully completed the SQ for IT Consultancy & Technical Capability. The DPS Agreement will be electronically signed and managed by Cadent Gas and you.

Final sign off to ensure a legally binding DPS agreement between Cadent Gas and you is completed by you ticking your acceptance in the below box.

By ticking, you are confirming that you comply with the following agreements and documentation, which you should download and retain:

- [DPS Acceptance Letter](#)
- [DPS Award Form](#)
- [Privacy Statement](#)
- Answer Link
- Answer Link
- [DPS Bid Pack](#) (which includes the Terms and Conditions, DPS Needs and Buyer Needs documents)

We [SUPPLIER NAME] the undersigned, having examined the ITT and all other schedules, do hereby apply for admission to the IT Consultancy & Technical Capability DPS as specified in these documents and in accordance with the attached documentation to the Authority commencing [DATE] and continuing for the period specified in the application documents.

the application documents.

If this application is accepted, we will execute a form Contract as submitted to us by the Authority within 15 working days of being called on to do so.

We further agree with the Authority to comply with the provisions of confidentiality set out ITT Part 1.

We further certify that:

- The content of this application has not been formulated by agreement or arrangement with any person other than the Authority and that the details of [my OR our] application has not been communicated to any person until after the closing date for the submission of applications and in any event not without the consent of the Authority.
- We have not canvassed and will not, before the evaluation process, canvass or solicit any member or officer, employee or agent of the Authority or other contracting authority in connection with admission to the DPS and that no person employed by us has done or will do any such act.

If you are electronically signing the DPS Agreement for the IT Consultancy & Technical Capability as the lead contact for a Group of bidding entitys (consortia) your electronic signature will be the signature that represents all members of the consortia as detailed within your submission for this DPS.

Once you have ticked that you agree to the covenants above you will be formally 'Appointed' to the IT Consultancy & Technical Capability.

Failure to tick that you agree at this stage will prevent you from securing your appointment on to the IT Consultancy & Technical Capability, as there will be no legally binding DPS Agreement between Cadent Gas and you.

Please upload your completed DPS Award Form
You may only upload a single file.

Choose File

No file selected

☐ I Agree

IT Consultancy & Technical Capability DPS

Confirm the rejection of this supplier for IT Consultancy & Technical Capability.

☐ I Confirm

Explain the reason for rejection of this supplier for IT Consultancy & Technical Capability Questionnaire.

Date supplier can
reapply

Day
(DD)

Month
(MM)

Year
(YYYY)

IT Consultancy & Technical Capability DPS

Please confirm if you wish to reappoint this supplier.

☐ I Confirm

Please provide a reason